

# Massanutten Military Academy

214 South Main Street  
Woodstock, VA 22664  
[www.militaryschool.com](http://www.militaryschool.com)  
540-459-2167



## Application for Employment

Last edit: 2018-March

MASSANUTTEN MILITARY ACADEMY

Employment Application

Please type or print

Full Name \_\_\_\_\_

Current Address \_\_\_\_\_

Permanent Address, if different \_\_\_\_\_

Social Security # \_\_\_\_\_ Home Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

Position Applying For: Teaching Coaching Dorm Supervision Maintenance Clerical/Support

Other: \_\_\_\_\_

EDUCATION

Table with 2 columns: Schools and Colleges Attended, Degree, Date Awarded. Includes three rows of blank lines for entry.

EMPLOYMENT HISTORY (most recent employer first) Please provide employer's address and phone number.

Form with three rows for employment history. Each row includes fields for Name, Dates, Reason for Leaving, and Contact for Reference (Yes/No).

REFERENCES

List 3 references in addition to the employers above. Provide email addresses or phone numbers for each. References cannot be MMA employees or the applicant's relatives.

- 1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**MASSANUTTEN MILITARY ACADEMY**  
**Employment Application (continued)**

Please describe your previous experience at other *military schools* (school names, your roles and duties, dates of service).

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U.S. Military service: Branch \_\_\_\_\_ Rank \_\_\_\_\_ Dates of Service \_\_\_\_\_

Please describe any physical conditions that preclude or limit your performance of certain tasks/jobs. \_\_\_\_\_

Driver's License: State \_\_\_\_\_ Limitations \_\_\_\_\_ Endorsements \_\_\_\_\_

Commercial Driver's License Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

**Have you ever been:**

Convicted of a violation of law other than a minor traffic violation? .....  Yes  No

*(To include any misdemeanor, felony, or driving while intoxicated – even if no time was served)*

Discharged or requested to resign from a former position?.....  Yes  No

Refused renewal of an employment contract?.....  Yes  No

Investigated for or convicted of sexual molestation or misconduct? .....  Yes  No

Investigated for child abuse or neglect? .....  Yes  No

**Please attach a detailed explanation of any "yes" responses above.**

Date available to work at MMA: \_\_\_\_\_

**Applicant's Authorization for MMA to Conduct Background Checks**

By signing below, I (the applicant) hereby authorize Massanutten Military Academy (MMA) to conduct an appropriate background investigation. I authorize the release of my personal information from appropriate sources, including criminal records, civil actions, driving records, previous employment and education records, personal and professional references, and information from other appropriate sources. I waive my right of access to information, and I hereby release MMA and information providers from any liability in connection with the release or use of this information. This release of liability includes: local law enforcement agencies, all Central Criminal Records Exchange, Department of Motor Vehicles, the Virginia or other State Department of Social Service Child Protective Services Unit, credit services, previous employers and Assessed Services or Federal organizations.

Furthermore, I certify that my responses on this application are true, correct and complete, and that they may be relied upon in considering me for employment. I understand that any misstatement or omission of fact will be sufficient grounds for my immediate discharge, should I become employed by Massanutten Military Academy.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Massanutten Military Academy is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, political affiliation, sex, religion, age, or disability in the admission or access to, and participation and employment in, its programs, services, or activities. Reasonable accommodations are made available upon request.

## MASSANUTTEN MILITARY ACADEMY Teacher's Application

**Previous Experience**

School Name and Location	Dates of Service	Subjects Taught and Grade Levels

Are you willing to reside in a dormitory apartment and serve as a supervisor/advisor? .....  Yes  No

What **sports** are you willing and qualified to coach? *(please describe any previous coaching experience).*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What **co-curricular programs** are you willing to lead/sponsor? *(please describe any previous related experience).*

\_\_\_\_\_

\_\_\_\_\_

Do you hold a current teacher's license? .....  Yes  No

State(s) \_\_\_\_\_ Endorsement(s) \_\_\_\_\_

If no, are you willing to complete certification requirements? .....  Yes  No

Please attach **two writing samples** of no more than 200 words each, explaining (1) **your philosophy of education** and your perspectives on teaching, and (2) **why you want to become part of the faculty team** at, of all schools, Massanutten Military Academy.

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# MASSANUTTEN MILITARY ACADEMY

614 S. Main Street  
Woodstock, VA 22664  
540-459-2167 (main)

www.militaryschool.com

540-459-5421 (FAX)

## BACKGROUND INVESTIGATION CONSENT

I, \_\_\_\_\_, hereby authorize Massanutten Military Academy and/or its agents to make an independent investigation of my background, references, character, past employment, education, credit history, criminal or police background, including those maintained by both public and private organizations and all public records for the purpose of confirming the information contained on my employment application and/or obtaining other information which may be material to my qualifications for employment now and, if applicable, during the tenure of my employment with Massanutten Military Academy.

I release Massanutten Military Academy and/or its agents and any person or entity, which provides information pursuant to this authorization, from any and all liabilities, claims or law suits in regards to the information obtained from any and all of the above referenced sources used.

The following is my true and complete legal name and all information is true and correct to the best of my knowledge:

\_\_\_\_\_  
Full Name (Printed)

\_\_\_\_\_  
Maiden Name or Other Name(s) Used

\_\_\_\_\_  
Present Address

\_\_\_\_\_  
How Long

\_\_\_\_\_  
City/State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
\*Date of Birth

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Other Social Security Number

\_\_\_\_\_  
Driver's License Number

\_\_\_\_\_  
State of License

\_\_\_\_\_  
Other Drivers License

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*\* NOTE: The above information is required for identification purposes only, and is in no manner used as qualifications for employment. Massanutten Military Academy is an Equal Opportunity Employer, and does not discriminate on the basis of race, color, national origin, political affiliation, sex, religion, age, or disability in the admission or access to, and participation and employment in, its programs, services, or activities.*